



Supervisor Cleaners

2 posts

Salary – G3 Points 6-9

(£5,745 - £6,188 pa – subject to Governors' approval)

Each post is 12.5 hours per week/52 weeks per year

Required to start July 18

Poplar Farm School is part of CIT (Community Inclusive Trust). It is a brand new purpose-built primary school opening in September 2018 with its first intake. We are seeking to appoint 2 caring, enthusiastic, reliable, efficient and flexible people to ensure our school is beautifully kept.

We are looking for candidates to:

- Be a key-holder for the school premises and be responsible for either opening (am) or locking up (pm). Morning: 7 am - 9.30 am. Evening 4 pm – 6.30 pm.
- Be responsible for cleaning specified areas.
- You will need to have an excellent range of skills including cleaning to a high, hygienic standard.
- You will be able to communicate effectively with a range of people including staff, parents and pupils.
- Supervise cleaning staff ensuring work is carried out satisfactorily.
- Safely store cleaning materials and equipment.
- Report to the immediate supervisor any problems relating to cleaning equipment and materials.
- You will have high expectations for yourself and be motivated, approachable and efficient in order to manage your time effectively.

Holidays must be taken at different times to the second post holder and by prior negotiation.

Holidays may be taken in term time with the line manager's approval.

Further information and application forms are available via our websites – www.poplarfarm.eschools.co.uk and www.citacademies.co.uk. Application packs are also available via email to Suzanne Fenn (suzanne.fenn@citacademies.co.uk) or telephone 01476 515323.

Unfortunately, as the school is not yet complete it is not possible to visit the site. However, the team will be happy to meet interested candidates on 18 June 2018 at 4.30 pm at CIT, Autumn Park Business Centre, Dysart Road, Grantham, Lincolnshire, NG31 7EU.

CLOSING DATE FOR APPLICATIONS: 12 noon on Friday 22 June, 2018.

Interviews taking place week beginning 2 July 2018.

Please return completed application forms to Suzanne Fenn via email (suzanne.fenn@citacademies.co.uk) or by post to CIT, Room 6, Autumn Park Business Centre, Dysart Road, Grantham, Lincolnshire, NG31 7EU.

The premises handover is in late July and it would be very helpful if the successful candidate could be available (to be negotiated) to attend training mid July.

CIT Academy Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure check.