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# Meet and Greet- 25<sup>th</sup> April 2018

**Poplar Farm School**



# Introductions

- Jenny Wheeldon, Principal Designate
- Erica McGinley, Head of School (Infants)
- Jacki Bartram, Head of Communications (C.IT.)
- Louise Perkins, Project Manager (C.I.T.)





# Content:

- Update: our journey so far
- Next Steps to completion
- Any Questions



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# Build to Opening

- The School will open its doors to Reception children in September 2018.
- We currently have 38 offers after National Offer Day (16th April)
- We know that there will be more applicants before Aug 2018 due to the housing development
- Wednesday 25th April – Meet and Greet
- Wednesday 23rd May – Parent Induction
- Saturday 18th August – Teddy Bears Picnic
- Wednesday 22nd August – Pupil Taster Session
- Thursday 23rd August – Pupil Taster Session
- Wednesday 5th September – School Opens
- Wednesday 12<sup>th</sup> September- Official opening



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# Recruitment:

- Head of School (Infants) appointed - Erica McGinley (approved by DfE)
- Adverts for 2 x EYFS Teachers now out, information session held
- 2 x TA positions to be advertised the first week in May @32.5
- Cook - June (working with Lincolnshire meals - Denise Hornsey)
- MDS TBD - June
- Office/front of house - June
- Site manager TBD
- Wrap Around Care TBD

(Update to be given to Parent's at Information evening May 23<sup>rd</sup>)



# Next steps

- Finalising admission numbers
- EYFS area final plans agreed and installation
- Plan in detail EYFS curriculum - June/July
- Training for staff in systems etc.
- Getting to know your child: visiting their settings where possible





# Cont'd

- Official Handover July 31<sup>st</sup>
- August preparation of building
- Staff training
- Tapestry
- IT
- Communication systems
- Next round of Recruitment for Governors



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# Other information

- We will be employing our own cook and introducing a system of 'family dining'
  - We will hold some taster sessions during the Autumn Term
  - As with other schools we receive a grant for all Reception age children for hot school meals (going forward for Y1&Y2)
- We want to encourage all our children to participate in family dining



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# May 23<sup>rd</sup> @ Isaac Newton

- Meet the Teaching staff and where possible TA's
- Collect information packs: registration forms etc.
- Purchase uniforms - cash only (if paying by cheque you can order and pick up from Autumn Park)
- From June 1<sup>st</sup> uniform can be purchased online
- Learn more about the curriculum
- How to prepare your child for school



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# And how to prepare your child for September

- Talk
- Toilet
- Table





# Any questions?



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